# THE GLOBAL OPEN UNIVERSITY NAGALAND

(A State Private University established by the Government of Nagaland)

**Sodzulhou and Kozabe, NH-29, Dimapur-Kohima Road, Chümoukedima - 797115, Nagaland**

**Tel: +91 87318 87593 Email: ce@nagaland.net.in**


## Format for Transcript

1. Name of the Student :
2. Father's Name :
3. Address for Correspondence :
4. Email :
5. Phone Number :
6. Roll Number :
7. Year of Admission :
8. Year of Passing :
9. Name of course :
10. Particulars of Examinations Appeared/Passed:
    (Please attach copies of all the mark sheets)
11. Amount of fee paid for Transcript :
    (Mention DD No. Date Payable at
    Branch of the Bank)

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**INSTRUCTIONS:**

1. Fee for Transcript is Rs. 2000/-. However, transcripts to be sent overseas by the University will be charged Rs. 5000/- which will include courier charges.
2. Fee can be paid through Demand draft in favor of "The Global Open University, Nagaland" payable at Dimapur.
3. Incomplete and wrong details in application will not be entertained and no correspondence will be made on that behalf.
4. Copies of all mark sheets/degree Certificates issued by the University should be attached.
5. Any document bearing father's Name should be attached.
6. Fees once paid are not returnable/refundable or transferable.
7. The application form duly filled-in may be send to the following address:

The Global Open University, Nagaland
Sodzulhou and Kozabe, NH-29, Dimapur–Kohima Road
Chümoukedima – 797115, Nagaland

**Date:** **Place**: **Signature of the applicant**